

# USGBC

Meeting Date: January 19, 2013  
 Time: 9:30am – 2:00pm  
 Minutes approved: February 7, 2013

## ROSTER:

<b>Members:</b>	<b>Title</b>	<b>Attendance and Number of meetings attended in 2013</b>		<b>Email</b>
John Pietroniro	Chair	Yes	2 out of 2	<a href="mailto:john.prg@comcast.net">john.prg@comcast.net</a>
Hillary Gaynor	Vice Chair	Yes	2 out of 2	<a href="mailto:hillary.gaynor@beangroup.com">hillary.gaynor@beangroup.com</a>
Ed Gagnon	Treasurer	Yes	1 out of 2	<a href="mailto:edward.f.gagnon@baesystems.com">edward.f.gagnon@baesystems.com</a>
Jeff Bennett	Responsible Director of Education	Yes	2 out of 2	<a href="mailto:jbennett@brusscon.com">jbennett@brusscon.com</a>
Mark Goldstein	Responsible Director for Nominating	Yes	2 out of 2	<a href="mailto:markg@milestoneengcon.com">markg@milestoneengcon.com</a>
Jill Robinson		Yes	1 out of 2	<a href="mailto:jrobinson@exeter.edu">jrobinson@exeter.edu</a>
Jay Purcell	Responsible Director for Value	No	0 out of 2	<a href="mailto:jlpurcell@myfairpoint.net">jlpurcell@myfairpoint.net</a>
Karena Sisco		Yes	2 out of 2	<a href="mailto:ksisco@brharch.com">ksisco@brharch.com</a>
Gretchen Young	Secretary	Yes	2 out of 2	<a href="mailto:gretchenyoung6@gmail.com">gretchenyoung6@gmail.com</a>
<b>Guests:</b>				
Anne Scala	Recording Secretary	No		<a href="mailto:anne.scala1@gmail.com">anne.scala1@gmail.com</a>
Rick Smith	Board Counsel	Yes		<a href="mailto:rsmith@bernsteinshur.com">rsmith@bernsteinshur.com</a>
Ken Weston	Communications Chair	No		<a href="mailto:kweston@oakpoint.com">kweston@oakpoint.com</a>

## MINUTES:

#	Item	Outcome
	Committee Chair John Pietroniro called the meeting to order at 9:30am	
1	<b>Conflicts of Interest</b>	Done
2	<b>Next Meeting: February 7, 2013 7pm -8:30 pm ***New Time for 2013***</b>	Done
3	<b>Opening Round</b>	Done
4	<b>Quorum Check</b> – 7 present; 5 required for Quorum.	Done
5	<b>Approval of Previous Minutes</b>	Approved

6	<p><b>New Board member Orientation:</b></p> <ul style="list-style-type: none"> <li>• Reading of Chapter Vision and Mission Statement</li> <li>• Reading of National Mission and Vision Statement</li> <li>• Review and Intro to Board Commitment Policy</li> <li>• Review and Intro to Board Conflict of Interest Policy <ul style="list-style-type: none"> <li>➤ Rick explained nuance of COI Policy as it relates to member business relationships and true Advocacy</li> </ul> </li> <li>• General By-law discussion by members</li> <li>• Jill R. brought up possible schedule conflicts due to her schedule and as it relates to commitment policy. Will do best to fit in and BOD assisted by pushing back call time to 7pm to try and help.</li> <li>• Call Time to be 1<sup>st</sup> Thursday of each month, from 7pm-8:30pm.</li> <li>• Tentative 2013 meeting dates are: 2.7; 3.7; 4.4; 5.2; 6.6; 7.11; 8.1; 9.5; 10.3; 11.7; 12.5.</li> <li>• Face to Face meetings are: 3.7; 6.6; 9.5; 12.5</li> <li>• Organization Chart and Annual Report discussion.</li> <li>• Dynamic Governance Review, Rick and others brought up difficulties of this system with respect to Elections and others. Curious to why beholden by National for this system? Vs. others.</li> </ul>	
7	<p><b>2013 Board Officer Elections- Mark G.</b></p> <ul style="list-style-type: none"> <li>• Discussion over slate now or prep for Feb. meeting</li> <li>• Confusion over which set of By-laws the election would be beholden to.</li> <li>• Ie. 1 year terms or 2 year terms for new officers</li> <li>• Slate is agreed to be all who are present</li> <li>• New Incoming Board Officers to be: <ul style="list-style-type: none"> <li>• <b>John Pietroniro Chair</b></li> <li>• <b>Hillary Gaynor Vice Chair</b></li> <li>• <b>Ed Gagnon Treasurer</b></li> <li>• <b>Gretchen Young Secretary</b></li> </ul> </li> <li>• All to provide Rick Smith with home addresses and daytime phone numbers for Sec of State filing.</li> </ul>	
8	<p><b>Responsible Director Interest Discussion.</b></p> <ul style="list-style-type: none"> <li>• Review of 2012 Committees and areas of Interest for incoming Board members.</li> <li>• Board members to reflect and come to Strategic Meeting with concrete arenas to focus on for 2013.</li> <li>• Tentative Areas of Interest are as follows: <ul style="list-style-type: none"> <li>• Education-Jeff Bennett and Jill Robinson</li> <li>• Policy &amp; Procedure, Governance, Membership-Karena</li> <li>• Nominating- Mark G.</li> <li>• Advocacy- Rick Smith</li> <li>• Policy &amp; Procedure, Fundraising- John P.</li> </ul> </li> </ul>	Done

9		Done
10		Done
11		Done
12	<b>Committee Reports:</b>  <b>Governance- Programs-</b>  <b>Finance- Education-</b>  <b>Communication Advocacy Fundraising</b>	None
12		
13	Other Business :	Not Discussed
14	Closing Rounds	Done
15	<b>Next Meeting:</b> February 7, 2013 <b>Call in number:</b> 218-339-4300 x780744#	